

Works Within Road Reserves

Version: July 2017

(UTILITY / DEVELOPMENT WORKS)



CITY OF GREATER
BENDIGO

This notification / application is provided in accordance with:

- Road Management Act 2004, Schedule 7
- Road Management (Works and Infrastructure) Regulations 2015

Enquiries: 03 5434 6302
15 Hopetoun St, Bendigo

GENERAL INFORMATION

*Date:		Your reference:	
		Permit No.:	
*Type: (Tick applicable item)	<input type="checkbox"/> 1. Notification of Proposed works <input type="checkbox"/> 2. Application for consent (fees may apply) <input type="checkbox"/> 3. Notification of completed works	To:	CITY OF GREATER BENDIGO PO Box 733, BENDIGO VIC 3552 Email: consent@bendigo.vic.gov.au

APPLICANT DETAILS

*Company Name:		*Telephone (BH):	
Contact Person:		Mobile or Telephone (AH):	
*Mailing Address:		Email Address:	
*City / Suburb:		State:	Postcode:

DETAILS OF WORK

*Work Type:	<input type="checkbox"/> Excavation <input type="checkbox"/> New Construction	<input type="checkbox"/> Boring <input type="checkbox"/> Trenching	<input type="checkbox"/> Tree Planting <input type="checkbox"/> Tree removal	<input type="checkbox"/> Landscaping <input type="checkbox"/> Other
*Works Location:			*City / Suburb:	
Nearest Intersection: (rural works)			Distance/direction to nearest intersection:	
Work Hours From:	To:	Start Works Date:	End Works Date:	
Other road(s) / Asset(s) affected:				
*Location of utility assets#:				
*Description of works^:				
*Reason for Works:	<input type="checkbox"/> Vehicle crossing ⁺ <input type="checkbox"/> Utility Connection <input type="checkbox"/> Utility Mains	<input type="checkbox"/> Streetscape ⁺ <input type="checkbox"/> Development <input type="checkbox"/> Other	*Council Assets Affected:	<input type="checkbox"/> Footpath <input type="checkbox"/> Kerb & Channel <input type="checkbox"/> Drainage
			<input type="checkbox"/> Sealed Road <input type="checkbox"/> Unsealed Road <input type="checkbox"/> Road Shoulder	<input type="checkbox"/> Naturestrip <input type="checkbox"/> Street tree <input type="checkbox"/> Other

WORKS MANAGER DETAILS (The person or body who was/will be responsible for conducting these works):

Contractor: (Yes or No)		*Company Name:	
Mailing Address:			*Site Contact:
City / Suburb:			*Mobile or AH Phone:
State:	Postcode:	Email:	
Public Liability Insurance company [§] :			Amount of PL cover (\$):

TEMPORARY REINSTATEMENT (if works are expected to take longer than one day this section must be completed)

*Required: (Yes or No)		End Date:		End time:	
Details of temporary reinstatement:					

PERMANENT REINSTATEMENT (it is expected upon completion of works that the Road Reserve is reinstated to an 'equivalent' standard)			
*Required: (Yes or No)		End Date:	End time:
*Details of permanent reinstatement:			
Contractor undertaking permanent reinstatement (if different to works manager):			
Contact Person:		Mobile or Telephone (AH):	

TRAFFIC IMPACT[¶]	
*1. Will a Traffic Management Plan be in operation during the proposed works? (refer s99A of the Road Safety Act 1986 and Code of Practice for Worksite Safety - Traffic Management)	
2. Will major traffic control devices requiring a "Memorandum of Authorisation" be used? e.g. speed limit signs, traffic signals (including portable traffic signals), etc. (refer Road Safety (Traffic Management) Regulations 2009 and Code of Practice for Worksite Safety - Traffic Management)	
3. Will the works: (a) require deviation of vehicular traffic into on-coming traffic lane? (b) be conducted in a clearway when in operation? (c) be conducted on, partly on or affect a bridge or other structure?	
4. Will closure of the road or part of the road to vehicular traffic be required for: (a) a continuous period of more than 12 hours? (b) more than 24 hours in a 7 day period?	
5. If "yes" to either 4(a) or 4(b), then what is: (a) the number of traffic lanes to be closed? (b) the length of traffic lane to be closed (1st lane) (c) the length of traffic lane to be closed (2nd lane, if applicable)	
6. Will the work impact on public transport service, or access to a tram, train or bus stop? (a) Has the relevant public transport provider been notified?	

CONSULTATION			
Adjoining property owner(s) / occupier(s) affected?:		Date Consulted:	Is access affected:
Mitigation plan:			

ASSETS OF OTHER PARTIES / AUTHORITIES AFFECTED (Incl. other utility infrastructure, street trees, remnant native vegetation)	
Asset owner:	Consulted:
Asset(s):	
Minimisation plan:	
Asset owner:	Consulted:
Asset(s):	
Minimisation plan:	
Asset owner:	Consulted:
Asset(s):	
Minimisation plan:	

* Mandatory field
Include (as an attachment) a scaled or dimensioned location map showing which road and which part(s) of the road reserve is (are) affected, proposed depth of cover, clearances and offsets to other road and non-road infrastructure
^ Include scope of works (e.g.: size of trench, area of seal, etc...)
+ If works include construction of a vehicle crossing or streetscape development (beautification / landscaping works), it is recommended to utilise City of Greater Bendigo's Non-utility minor works application form
§ Consent will not be granted to any applicant whose contractor does not hold a current Public Liability Insurance policy
¶ Not required for Notification of Completed Works.