

Disability Inclusion Reference Committee

Meeting Notes

When: Thursday 16 November 2017

Where: Main meeting room, Golden City Support Services (upstairs), 48 Mundy St

Time: 2pm to 5pm

1. Welcome

- a. Sara welcomed committee members, councillors and City staff.
- b. Sara completed Acknowledgement of Country recognising the traditional land owners of the City of Greater Bendigo, the Dja Dja Wurrung and Taungurung people.

2. Who is here and who is not

Chairperson	Sara McQueenie
Who is here	Tristan Coote, Sara McQueenie, Daniel Giles, Vincent Mammoliti, Andrew Barrett, Juanita Miller, Ian Mclean, Ann-Maree Davis, Alison Musk, Andrew Smith, Bridget Scilini, Frances Ford, Andy Walker & Bruce Duncan.
Who is not	<ol style="list-style-type: none">a. Trevor Budgeb. Cr Margaret O'Rourkec. Cr George Flackd. David Williamsone. Brett Martinif. Teresa Iaconog. Ann-Maree Davis
City support staff at meeting	Jolie Middleton, Ben Jones, Cara Smith

3. Housekeeping

- a. Sara explained the location of the toilets and facilities and reminded members afternoon tea would be at 3:30pm.

4. Are there any conflicts of interest?

- a. No members declared a conflict of interest.

5. Priority Area Updates

- a. Accessible Greater Bendigo report on Action Plan

Action Plan distributed to Committee members for review. Action Plan unanimously passed.

Andrew Smith, Andrew Barrett and Ann-Maree Davis all met together. There was discussion around the process and responsibility of sending out 6000 letters. There was talk about a smaller amount. Ann-Maree sent a letter to Mayor O'Rourke to see if council can fund a postage run. If there is 6000 letters it is about 1 dollar per letter. The Committee discussed if it could be done as an online survey. The options will be discussed at the next meeting on December 14.

The group is also putting a letter together to write to the General Practitioners of Greater Bendigo to ensure they are filling in disabled parking forms correctly.

In relation to Accessible parking at events Andrew Smith spoke with the Events team. At the next Australia Day event there will be additional disabled parking bays provided. There are also further meetings to be had in relation to the Easter Festival.

- b. Informing Greater Bendigo Report on Action Plan.

Action Plan distributed to Committee members for review. Action Plan unanimously passed.

Juanita and Bridget met together to discuss different ways about informing the community about disability. A focus was especially on young people. There was discussion about an information pack and or movie that could be distributed, potentially even a film festival. It was mentioned that there needs to be more information to educate people about people with an invisible disability. The continuity in relation to signs was also discussed. The group also discussed quiet sensory spaces in local businesses and getting involved in International Day of People with a Disability.

Sara McQueenie would like to be added to the Informing Greater Bendigo Group.

6. Guest Presentation

- a. "From vulnerable to resilient" – Emergency preparedness project (Frances Ford)

Frances Ford presented on the "From vulnerable to resilient" project.

Frances asked if anyone would like to nominate to sit on the project reference group. Andrew Barrett was nominated and unanimously supported by the Committee.

Action	Action No.	Responsible person
Andrew Barrett to be invited to the “From Vulnerable to Resilient” project reference group.	44	Andrew Barrett & Frances Ford

7. Guest Discussion – Colin Wells – Bendigo Taxi Association

- a. Colin Wells from Bendigo Taxi Association introduced himself and gave an update on wheelchair accessible taxis. Members are encouraged to think of more questions surrounding the issue.
- b. Committee members discussed the need to hear from other taxi companies on the issue.

Action	Action No.	Responsible person
Find out more information from 123 Cabs, Uber and Shebah to invite them to future meetings.	45	Jolie Middleton

8. Confirm updated Terms of Reference

Jolie discussed options in relation to passing and distributing the terms of reference.

Action	Action No.	Responsible person
Jolie to send out terms of reference to consider before voting at the next meeting in January.	46	Jolie Middleton

9. Confirm minutes of previous meeting

- a. Minutes were passed by the committee.

10. Updates on actions from previous meetings

- a. See the Rolling list of actions at the end of the minutes.

11. Correspondence from Community to DIRC & Information Sharing

- a. An invitation has been received for Committee members to visit Bendigo and Eaglehawk train stations to walk through new designs and provide feedback on November 22 at 11.30 am in Bendigo. The invitation was passed to members.

12. Finish of Meeting

The Chair thanked the committee members and guests for attending the meeting. Meeting closed at 5:00pm.

Rolling list of actions

Action	Action No.	Responsible person	Date listed	Comments / date completed
Ann-Maree to email Leah Sertori to request meeting time to discuss possible new award category for accessibility in businesses.	14	Ann-Maree	19/01/17	<p>Steven Abbott, Manager Community Partnerships received an email from Leah Sertori saying that Be Bendigo would be happy to work with the City on including a new category of business accessibility in the Bendigo Business Awards. They will need the award to be sponsored to the value of \$6600 inc GST.</p> <p>The Committee now need to decide how it can obtain these funds.</p> <p>Invite Be Bendigo to January Meeting.</p>
To reply to the community member seeking more information about the hyperbaric chamber project for the Peter Krenz Leisure Centre, Eaglehawk.	17	Jolie Middleton	23/03/17 & 18/05/17	<p>Contact with Community Member made, waiting on further details.</p> <p>Cara will follow up on this.</p> <p>Juanita provided an overview of what a hyperbaric chamber is. Cara to send out information on what is a hyperbaric chamber.</p> <hr/> <p>Cara forwarded it on. No response has been received from the community member.</p> <p>Action is to be removed from Rolling list of actions. Passed unanimously.</p>

A letter is sent to the Bendigo hospital from the Committee explaining parking concerns.	26	Cr O'Rourke and Committee	18/05/17	Waiting for update from Mayor Cr O'Rourke.
Arrange for DIRC members to visit the new Hospital and give feedback from the DIRC's perspective. People to be included: Lyn Hartland, Daniel Giles, Jessica Stone and Ann-Maree Davis.	32	Jolie Middleton	20/07/17	A visit to the hospital has been arranged for early next year, 22 January 2018 – to be confirmed.
A working group to get together and a set of principles to guide the Building & Property team and others in the City on what are the most important accessibility improvements. Aim to have a response to Stephen Van der Werf 6 weeks from this meeting.	33	Jolie Middleton, Cara Smith, Ian McLean, Tristan Coote, Ann Maree Davis & Vinni Mammoliti.	20/07/17	No Progress Jolie will send out an email to DIRC members with an update. Hopefully before Christmas.
DIRC member to be invited to sit on Transport Forum Committee	34	Mayor Cr O'Rourke	20/07/17	Cr O'Rourke to follow up with Trevor Budge as reflected in action 38.
Cara to help organise the first meeting of the working groups and develop action plans for each priority area.	35	Cara Smith	21/09/17	Completed
To see if Daniel Giles can be invited to sit on Safe Cities Forum.	36	Jolie Middleton	21/09/17	Completed. Daniel is now on the Forum.
To see if a DIRC member can be invited to attend the HR Network meetings.	37	Kylie Cheal	21/09/17	A meeting has been scheduled with Committee members and People & Culture staff to talk about employment for

				people with a disability.
To see if Daniel Giles can be invited to sit on the Regional Transport Forum.	38	Mayor Cr O'Rourke	21/09/17	In progress.
To see if a DIRC member can be invited to sit on the City's Social Housing Policy group when developed.	39	Jolie Middleton	21/09/17	Jolie had a conversation with Andrew Cockerall. A social housing policy will be developed in the future and a Committee member will be invited to sit on the policy group.
Present a list of the City's Committee's at the next meeting to discuss opportunities for DIRC members to become involved.	40	Cara Smith	21/09/17	List has been compiled and will be distributed via email.
Ann-Maree Davis to present information on employment of people with a disability at a future meeting.	41	Cara Smith & Ann-Maree Davis	21/09/17	Clarification on the content of this presentation to be sought and scheduled at a future meeting if still appropriate.
Invite past members to join working groups	42	Cara Smith	21/09/17	Cara sent invite to past member and no response was received.
Jolie to amend the terms of reference and present at the next meeting.	43	Jolie Middleton	21/09/17	Completed and will be sent via email for Committee members to review and confirm at January meeting.