

# Community Survey Template

This template is designed to support **Step 1** in relation to **Fair Access Action 1: Assess opportunities and identify actions for implementing fair access**

The City of Greater Bendigo's *Fair Access Policy* and *Fair Access Action Plan* aim to increase participation in sport and active recreation for everyone, in particular women, girls and under-represented groups. The intent of the community survey is to gain an understanding of what your members and community value, and the experiences they have had with your organisation.

It is best to undertake this process with a sub-committee. The sub-committee should include a

few committee members as well as some people from the broader organisation to capture diverse experiences and opinions (e.g. people of different genders, ages, cultural backgrounds, abilities, religions and sexual orientations). To reduce burden on existing volunteers, try promoting this process to all members and asking for expressions of interest to lead or be on the sub-committee, emphasising the need for diverse experiences and opinions.

If your organisation can, surveying your members prior to completing the *Fair Access Self-Assessment Tool* and preparing an Action Plan after, will allow you to have a stronger understanding of what is important to your members and to make your organisation's direction clear to all members.

Visit the [City's website](#) for further information, templates and the Self-Assessment Tool.

BENEFICIAL STEPS	
Survey	<b>Step 1</b> Survey community or members
ESSENTIAL STEPS	
Assess	<b>Step 2</b> Complete the Fair Access Self-Assessment Tool
Communicate Actions	<b>Step 3</b> Fill out the Fair Access Action Plan Template
	<b>Step 4</b> Seek endorsement of the Action Plan through your organisation's committee/board
	<b>Step 5</b> Share your organisation's Fair Access Action Plan publicly

## Community survey steps

- 1 As a sub-committee, use or adapt the *Community Survey Template* on the [City's website](#) to shape the questions you ask.
- 2 Identify method of distributing survey.
- 3 Share the survey with members of your organisation and community.
- 4 Review results and consider findings when you complete the *Fair Access Self-Assessment Tool*.

Organisation name:

Date:

## About

<Insert a summary about the organisation regarding inclusion, how the survey will be carried out, or how the data will be used>

e.g. At [Organisation Name], we want to create an organisation that is available to everyone, so everyone can fully participate and reach their full potential. We want to hear about everyone's experiences with our organisation, including past and present participants (such as: players, volunteers and officials), and those that would like to get involved in the future.

You can provide feedback by completing the survey. The survey is anonymous, and you will not be asked to provide any identifying information. The survey will be open until [end date].

**How have you been involved with the organisation?** (Select all that are relevant)

- Current player
- Past player
- Volunteer
- Coach/umpire/trainer
- Spectator
- Parent/family/friend of member
- Not currently involved
- Other (please specify) .....

**Why have you been involved with the organisation? Or why would you like to be involved?** (Select all that are relevant)

- Socialising/connecting with others e.g. friends and family
- Having a place to go, and people to spend time with
- Helping others
- Teamwork and support
- Competing against other people
- Pushing yourself or being pushed by others
- Developing skills/learning
- Improving health/weight/fitness
- Improving body image
- Having 'me' time
- Relaxing/stress relief/wellbeing
- Other (please specify) .....

**What is your favourite thing about the organisation?**

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**Has it been hard for you to participate with the organisation due to your gender or other factors?**  
(e.g. age, cultural background, ability, sexual orientation)

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**What makes participating with the organisation hard for you?** (Select all that apply)

- |   |  |
|---|--|
| <input type="radio"/> It's too expensive                      | <input type="radio"/> Fear of injury                             |
| <input type="radio"/> Lack of flexibility or casual options   | <input type="radio"/> The paperwork is too hard                  |
| <input type="radio"/> Lack of options for beginners           | <input type="radio"/> Not knowing how to get involved            |
| <input type="radio"/> Activities aren't at times that suit me | <input type="radio"/> Not feeling welcome                        |
| <input type="radio"/> Not enough time                         | <input type="radio"/> Fear of not being good enough or judgement |
| <input type="radio"/> Caring responsibilities                 | <input type="radio"/> Lack of support                            |
| <input type="radio"/> Facilities don't meet my needs          | <input type="radio"/> Feeling tired or fatigued                  |
| <input type="radio"/> Transport to activities                 | <input type="radio"/> Nothing                                    |
| <input type="radio"/> Not enough space in a team              | <input type="radio"/> Other (please specify) .....               |
| <input type="radio"/> Uniform or equipment doesn't suit me    | .....  |
| <input type="radio"/> Feeling unsafe                          | .....  |

**What would make it easier for you to participate with the organisation? What improvements or changes would make the organisation more inclusive?**

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**About you – How do you describe your gender?**

- |   |  |
|---|--|
| <input type="radio"/> Girl or Woman                       | <input type="radio"/> Prefer not to say                    |
| <input type="radio"/> Boy or Man                          | <input type="radio"/> Self-Described (please specify)..... |
| <input type="radio"/> Trans, Non-Binary or Gender Diverse |  |

**About you – Are there any aspects of your identity that you would like to tell us about, that may be relevant to your answers?** (e.g. age, cultural background, ability, sexual orientation)

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