

This service is for complex planning proposals. For general planning questions, call us on 1300 002 642.

There are three levels of pre-application service offered: Basic, Intermediate and Detailed.

Fees apply to each level and are based on the complexity of the proposal and the time taken to research and compile a response. The level of service that may be recommended for your proposal is on our [website](#).

To request the pre-application service, please complete the following details and provide documentation as outlined in the checklist below. An invoice will be forwarded to you.

Your details:

Name	
Postal Address	
Email	
Phone (BH)	
Preferred meeting method: In person <input type="checkbox"/> Online <input type="checkbox"/> No meeting required, written advice only <input type="checkbox"/>	
Have you already discussed the proposal with a City department? No <input type="checkbox"/> Yes <input type="checkbox"/> Which Department?	

Property address of enquiry

Current use of the land: Describe how the land and any existing buildings are being used now

The proposal: Detail the proposed use or development of the land

Do you have any specific matters you wish to discuss?

Checklist of supporting documentation required:

- | | |
|--|--|
| <input type="checkbox"/> A clear description of what is proposed | <input type="checkbox"/> Plans or sketches of the proposal |
| <input type="checkbox"/> Location or site plan showing existing buildings and proposed development | <input type="checkbox"/> Photos of the site and surrounds |

Submit your request and supporting documentation: An invoice will be forwarded for payment.

Email planningadmin@bendigo.vic.gov.au	Post PO Box 733, Bendigo 3552	In person 189-229 Lyttleton Terrace, Bendigo
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